

ROWING IRELAND

BOARD SUBCOMMITTEE TERMS OF REFERENCE

Para Rowing Committee

1 Composition

The Para Rowing Committee consists of a Chair and a minimum of two other members. In addition members representing specialist expertise may be appointed.

2 Appointment

The Chair is appointed annually by the Board of Rowing Ireland following the AGM. The members of the committee are appointed by the Chair.

3 Purpose

To develop, organise and provide oversight control on all matters relating to Domestic Para Rowing.

(Note that the High Performance Director has responsibility for HP Para Rowing activities).

4 Functions

- a) To draft and secure Board approval for a plan for the development of Para rowing in Ireland.
- b) To oversee the implementation of the development plan and to report to the Board on same.
- c) To arrange an annual programme of domestic Para rowing events in Ireland and to oversee the running of this programme.
- d) To support rowing clubs, through general advice and coach development, in developing Para rowing at a local level.
- e) To identify and pursue opportunities for raising finance at national and/or local level for Para rowing.
- f) To respond to any formal complaints in relation to Para rowing.
- g) To ensure a proper focus on the safety and welfare of individuals participating in Para rowing.

- h) To ensure that all domestic Para rowers are properly classified according to Rowing Ireland Rules.
- i) To organise and work with any required support teams e.g. medical legal etc. To interact on behalf of the Board with relevant disability organisations.
- j) To liaise with other relevant Committee Chairs - particularly those of the Domestic events Committee and Safety Committee - and, through the Chair, with the CEO of Rowing Ireland as necessary.
- k) To ensure good relationships and effective interaction with HP is maintained.
- l) Perform any other tasks allocated by the Board of the Rowing Ireland

5 Meeting Frequency

Minimum four times per year

6 Board Reporting

The Committee will report twice per annum and their report should contain the following:

- Dates of what meetings have been held and attendance
- Plan of activities and objectives for the year
- Summary of activities since the last report
- Any actions requiring Board attention

7 Membership 2017

Chair: Suggested – Martin Kilbane (to be confirmed)

Members: to be advised by Chair

Approved by Board Resolution

22th April 2017

Signed By Breda Leader (Secretary)