

# **ROWING IRELAND**

## **BOARD SUBCOMMITTEE TERMS OF REFERENCE**

### **Recreational Rowing Committee**

#### **1 Composition**

The Recreational Rowing Committee consists of a Chair and a minimum of three other members. Others with particular expertise may be invited to attend meetings as required.

#### **2 Appointment**

The Chair is appointed annually by the Board of Rowing Ireland following the AGM. The members of the committee are appointed by the Chair who will ensure that members have a particular interest in the development of recreational rowing.

#### **3 Purpose**

To develop recreational rowing in Ireland.

#### **4 Functions**

- 4.1 To draft and secure Board approval, for a plan for the development of recreational rowing in Ireland.
- 4.1 To oversee, and report to the Board on, the implementation of the development plan.
- 4.2 To support rowing clubs, through advice and direct action, in developing recreational rowing at a local level.
- 4.3 To identify and pursue opportunities for raising finance at national and/or local level for recreational rowing.
- 4.4 To respond to any formal complaints in relation to recreational rowing
- 4.5 To secure a budget for the development plan from the RI Board and to manage any finance received within budget.
- 4.6 To interact, on behalf of the Board with Government bodies in so far as it is relevant to the delivery of the development plan.
- 4.7 The Chair of the subcommittee to liaise with the CEO as necessary.
- 4.8 To liaise with the Tour Rowing Committee on matters of common interest.

4.9 To perform other tasks as required by the Board of Rowing Ireland

## **5 Meeting Frequency**

Minimum of four meetings per annum while working on a development plan. Minimum of two meetings per annum thereafter.

## **6 Board Reporting**

The Committee will report twice per annum and their report should contain the following:

- Dates of what meetings have been held and attendance
- Plan of activities and objectives for the year
- Summary of activities since the last report
- Any actions requiring Board attention

## **7 Membership 2013/2014**

Chair: Gerry Farrell.

Members: Rob Ford, Gillian Carolan

**Approved by Board Resolution** \_\_\_\_\_ **8th March 2014** \_\_\_\_\_ **(Date)**

**Signed By** \_\_\_\_\_ **(President/Secretary)**