**CHILD SAFEGUARDING RISK ASSESSMENT**

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| **Club Name** |
| **Boat/Rowing Club** |

This risk assessment considers the potential for harm to come to children whilst they are in your club’s care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and harm, not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider - Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

| **Potential risk of harm to children** | **Likelihood of harm L-M-H**  | **Safeguarding Policy or Guidance document required**  | **Responsibility for risk** | **Further action required …** |
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| **CLUB & COACHING PRACTICES** |
| Lack of coaching qualification | High | * Coach education
* Recruitment policy
 | Club |  |
| Supervision issues | High | * Supervision policy
* Coach education policy
 | Club |  |
| Unauthorised photography & recording activities  | High | * Photography and Use of Images policy
 | Club |  |
| Behavioural Issues – peer to peer and leader behaviour | High | * Code of Conduct
* Child Safeguarding Training
* Complaints & Disciplinary policy
 | Club |  |
| Lack of gender balance amongst coaches | Medium | * Supervision policy
* Child Safeguarding Training
* Recruitment policy
 | Club |  |
| No guidance for travelling and away trips | High | * Travel/Away trip policy
* Child Safeguarding Training
 | Club |  |
| Lack of adherence with procedures in Safeguarding Code (ratio’s, transport etc)  | High | * Safeguarding Code
* Complaints & disciplinary policy
 | Club |  |

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| **COMPLAINTS & DISCIPLINARY** |
| Lack of awareness of a Complaints & Disciplinary policy and process | High | * Complaints & Disciplinary process from Code of Ethics
* Communications procedure
 | Club |  |
| Complaints not being dealt with seriously | High | * Complaints & Disciplinary procedure/policy
 | ClubRowing Ireland |  |
| **REPORTING PROCEDURES** |
| Lack of knowledge of organisational and statutory reporting procedures | High | * Reporting procedures/policy
* Coach education
* Code of Conduct
 | ClubRowing Ireland |  |
| No Mandated Person appointed | High | * Reporting procedures/policy
 | ClubRowing Ireland |  |
| No Club Children’s Officer /Relevant Person appointed | High | * Reporting procedures/policy
 | ClubRowing Ireland |  |
| Concerns of abuse or harm not reported | High | * Reporting procedures/policy
* Child Safeguarding Training – Level 1
 | ClubRowing Ireland |  |
| Not clear who children should talk to or report concerns to | Medium | * Post the names of CCOs, DLPs
 | ClubRowing Ireland |  |
| Not referring information to the Disclosure and Barring Service (DBS) in certain circumstances[[1]](#footnote-1). | High | * Safeguarding Vulnerable Groups (NI) 2007 Order
 | Club (NI only)Rowing Ireland |  |
| **FACILITIES** |
| Unauthorised access to designated children’s play & practice areas and to changing rooms, showers, toilets etc. | High | * Supervision policy
* Coach education
 | Club |  |
| Unauthorised exit from children’s areas | High | * Supervision policy
* Coach education
 | Club |  |
| Photography, filming or recording in prohibited areas | High | * Photography policy and use of devices in private zones
 | Club |  |
| Missing or found child on site | High | * Missing or found child policy
 | Club |  |
| Children sharing facilities with adults e.g. dressing, showers | High | * Safeguarding policy
 | Club |  |
| **RECRUITMENT**  |
| Recruitment of inappropriate people | High | * Safe recruitment policy
 | ClubRowing Ireland |  |
| Lack of clarity on roles  | Medium | * Safe recruitment policy

  | ClubRowing Ireland |  |
| Unqualified or untrained people in role | High | * Safe recruitment policy
 | ClubRowing Ireland |  |
| **COMMUNICATIONS AND SOCIAL MEDIA** |

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| No communication of Child Safeguarding Statement or Code of Behaviour tomembers or visitors | Medium | * Child Safeguarding Statement – display
* Code of Behaviour - distribute
 | ClubRowing Ireland |  |

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| Lack of awareness of ‘risk of harm’ with members and visitors | High | * Child Safeguarding Statement
* Training policy
 | Club |  |
| Unauthorised photography & recording of activities | High | * Photography and Use of Images policy
 | Club |  |
| Inappropriate use of social media and communications by under 18’s | High | * Communications policy
* Code of conduct
 | Club |  |
| Inappropriate use of social media and communications with under 18’s | High | * Communications policy
* Code of conduct
 | Club |  |
| **GENERAL RISK OF HARM** |
| Harm not being recognised | High | * Safeguarding policy
* Child Safeguarding Training
 | ClubRowing Ireland |  |
| Harm caused by* child to child
* leader to child
 | High | * Safeguarding policy
* Child Safeguarding Training
 | ClubRowing Ireland |  |
| General behavioural issues | Medium | * Code of Conduct
 | Club |  |

This Child Protection Risk Assessment document has been discussed and reviewed by the following:

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role: Chairperson Role: Children’s Officer (Relevant Person) .

Club name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Explanation of terms used above:**

1. Potential risk of harm to children – these are identified risks of harm to children whilst accessing activities in the Club/NGB
2. Likelihood of harm happening – the likelihood of the risk occurring in the Club/NGB measured as Low/Medium or High
3. Required Policy, Guidance and Procedure document – indication of the policy required to alleviate the risk contained in the Code of Ethics
4. Responsibility – provider should indicate where the responsibility for alleviating the risk lies
5. Further action - indicates further action that might be necessary to alleviate any risk ongoing
6. MP: Mandated Person appointed by Rowing Ireland
7. CCO: Club Children’s Officer (Relevant Person)
8. Relevant Person: Person responsible for information about the Safeguarding Statement in the club, this role is assigned to the Club Children’s Officer

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| **Version** | **Date** | **Author** | **Changes** |
| 1.0 | 18 Feb 2018 | H. Adams | New Version |
| 1.1 | 20th January 2020 | B. Ewing | Updated |
| Board Approved: February 2020 |

1. This legislative requirement only applies to clubs based in Northern Ireland <https://www.gov.uk/guidance/making-barring-referrals-to-the-dbs> [↑](#footnote-ref-1)